

UNIT – IV

8. "Performance Appraisal is not merely for appraisal but is for accomplishment and improvement of performance." Discuss.
9. What do you understand by wage and salary administration ? State its objectives and basic principles that any wage plan must follow.

Roll No.

57532

BBA 4th Semester (N. S.) 2014-17
Examination – July, 2022

HUMAN RESOURCE MANAGEMENT

Paper : BBAN-402

Time : Three Hours]

[Maximum Marks : 80

Before answering the questions, candidates should ensure that they have been supplied the correct and complete question paper. No complaint in this regard, will be entertained after examination.

Note : Attempt *compulsory* Question No. 1 from Section-A and *four* questions from Section-B (*one* question from each Unit). All questions carry equal marks.

SECTION – A

1. Briefly explain the following :
- (a) Differentiate BPO and KPO
 - (b) Strategic HRM
 - (c) Job Specification

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(3) Differentiate Recruitment and Selection

(c) Right Sizing

(d) Employee Retention

(e) Management Gains

(f) Pay- Wage System

SECTION - B

UNIT - I

2. Human Resource Management plays a vital role in the whole system of management of an industrial organization. Explain.

3. (a) Discuss the important characteristics of HR Policy.

(b) Detailed note on Qualities and Qualifications of

HR Manager.

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(2)

UNIT - II

4. Explain the concept of Job Analysis. Briefly explain the content of Job Description and Job Specification.

5. What do you mean by Recruitment ? How is it different from selection ? Explain the sources of Recruitment.

UNIT - III

6. What do you mean by Training ? Discuss various methods used in the training of employees of an industrial concern.

7. What do you understand by Career Management ? Discuss in brief, the elements of a successful career management programme.

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(3)

P. T. O.