

B.Tec. (CSE) 7th Semester, G. Scheme  
(Open Elective-I)  
Examination, December-2022  
ENGLISH FOR PROFESSIONALS  
Paper-HSMC - 10G

*Time allowed : 3 hours]*

*[Maximum marks : 75*

*Note: Attempt all questions.*

1. Write down the short notes on these following:  
2.5 each
  - (a) Body language
  - (b) Voice Modulation
  - (c) Notices
  - (d) Memo
  - (e) Report writing
  - (f) Blog writing
2. What are barriers to communication? Do you remember any case of poor communication? Specify what went wrong in the case that resulted in poor communication?  
15

or

What does the term 'Communication' imply? Why is effective communication vital in today's world?

3. What do you mean by a group discussion? Why are these so important for university students and professionals? 15

or

How far is body language important to succeed in interview? Discuss in detail.

4. What is CV and how does a well written CV help in negotiating salary? 15

or

Describe the features of typical business letter.

5. What is the different levels of communication? Explain it with examples. 15

or

What are the 7C's in Communication? How we improve our communication with these 7C's.