

Roll No.

57532

**B.B.A. 4th Semester (N.S.) (Re-appear)
Examination – October, 2020**

HUMAN RESOURCE MANAGEMENT

Paper : BBAN-402

Time : 1.45 Hours] [Maximum Marks : 80

Before answering the questions, candidates should ensure that they have been supplied the correct and complete question paper. No complaint in this regard, will be entertained after examination.

Note : Attempt any **three** questions. All questions carry equal marks.

1. Write short notes on the following :

- (a) Qualities of HR Manager
- (b) Objectives of HRM
- (c) Right-sizing
- (d) Employee Reference
- (e) Mentor
- (f) Transfer

(g) ESOP

(h) Balance score card

2. What is HRM ? What are the scope and functions of HRM ?
3. What is HR outsourcing ? Why organisations go for outsourcing ? What are the advantages of outsourcing ?
4. Explain the concept of Human resource planning. Discuss its process in detail.
5. What is selection ? What are the prerequisites of a good selection policy ? Explain the process of selection in detail.
6. What do you mean by executive development ? Discuss any three methods of executive development.
7. Define career ? Explain the benefits of career planning for organisations and employees.
8. What is rewards ? Discuss the various types of rewards. Explain the concept of performance-based rewards in detail
9. Write a detailed note on safe and healthy working environment.